

**TO:** James L. App, City Manager  
**FROM:** Joseph M. Deakin, Public Works Director  
**SUBJECT:** Airport Site Improvements Request - Lilly  
**DATE:** July 1, 2003

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**NEEDS:** For the City Council to consider a request from Airport Rental & Leasing (Kim Lilly) to share relocation costs of a City-owned electrical panel in the Airport Industrial Park.

**FACTS:**

1. The City executed a long-term lease agreement with Airport Rental and Leasing, on September 5, 1972. There have been 4 amendments to the agreement; the most recent is dated August 3, 1992. The lease provides for developing private aircraft storage hangars.
2. The Lessee initiated a development permit on September 21, 2001 to further develop the leased property.
3. The Lessee has submitted a letter requesting the City share relocation costs of a City-owned electrical panel from the front of this new building to a less visible location immediately adjacent thereto.

**ANALYSIS  
AND**

**CONCLUSION:** The development underway by Airport Rental and Leasing is visibly located at the south end of currently developed land on Airport Road. The electrical panel proposed for relocation, is located in the public right-of-way south of the development, and serves electrical power to the aircraft parking apron some 700 feet away.

The City continues to work to improve the appearance of this area. In a cooperative effort with the tenant, this work can be accomplished at a reduced price and also benefit the appearance of the lease and the general airport entrance area.

**POLICY**

**REFERENCE:** None

**FISCAL**

**IMPACT:** The estimated cost for the City share of this work is \$3,000. The Lessee requests reimbursement in the form of credit to his monthly rental payment due to the City.

**OPTIONS:**

- a. Approve the request as presented.
- b. Amend, modify or reject the above option.

Attachments: (1)

- 1) Request Letter
- 2) Site Photo

**B. KIM LILLY CONSTRUCTION COMPANY**

2320 Ramada Dr., Paso Robles, CA 93446  
Phone (805) 238-2017 Fax (805) 238-9424  
General Engineering Contractor  
CA State "A" Contractor's License No. 626414

**COPY**

June 19, 2003

Mr. Joseph M. Deakin, Public Works Director  
City of Paso Robles  
1000 Spring Street  
Paso Robles, CA 93446

Faxed only to: 237-3904

Dear Mr. Deakin,

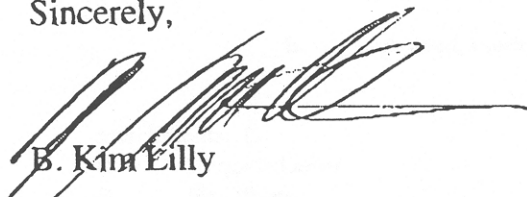
As you are aware we are in the completion stage for my construction project at the Paso Robles Airport. When I first started this development over ten years ago, I installed two temporary electric meter pedestals for the entire development. With these last two hangars now finishing up, I will be relocating the temporary power pedestals to a more suitable and esthetically pleasant location on the south side of the southern most hangar.

Sometime in the last ten years the City also installed a large temporary meter panel. This temporary location is in a most unsightly location. I would suggest the City allow me to move the meter panel next to my new meter location on the south side of my building. The cost to move your meter pedestal and hookup as before will be about \$3,000.00. I believe Mr. Mark Ames (543-7149) in hangar #108 got City permission to put his meter on your panel. I think it would be appropriate for you to have him share the cost of the relocation.

I am sure a site inspection would demonstrate how important this relocation would be. I expect to do the relocation in the next two weeks, so to keep the cost to a minimum, we should do the two jobs simultaneously. I will be glad to fund the charge and deduct it from my monthly rent.

Please advise as soon as possible.

Sincerely,



B. Kim Lilly

BKL/g

cc: Roger Oxborrow faxed to: 237-3879

**RECEIVED****JUN 19 2003****Public Works Dept**

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IN DIGITAL FORMAT FOR VIEWING ON-LINE.**

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beginning on the Friday before each Council meeting.**